

# UNCLASSIFIED

NAVAL MESSAGE  
DEPT OF NAVY

ROUTINE  
R 051533Z JUL 85  
FM SECNAV WASHINGTON DC  
TO ALNAV

ZYUW RUENAAAS044 1861627

RELIEF A CURRENT AUDIT OF POSTAL ACCOUNTS AND EFFECTS.

F. DELIVER ALL MAGAZINE AND OTHER KEYS IN HIS CUSTODY TO HIS RELIEF.

UNCLAS //N05402//

ALNAV 083/85

SUBJ: RESPONSIBILITIES OF COMMANDING OFFICERS DURING RELIEVING PROCEDURES/U.S. NAVY REGULATIONS, 1973 INTERIM CHANGE

A. U.S. NAVY REGULATIONS, 1973

1. EXPERIENCE HAS REVEALED DEFICIENCIES IN THE COMMAND RELIEVING PROCEDURES CONTAINED IN REF A WHICH MAKE FIXING COMMAND ACCOUNTABILITY DIFFICULT. SPECIFICALLY, REF A (1) REQUIRES NEW COMMANDING OFFICER PREPARE RELIEF-OF-COMMAND REPORT, NOT DETACHING CO AS SHOULD BE THE CASE; (2) DOES NOT REQUIRE RELIEF-OF-COMMAND REPORT SPECIFICALLY REFLECT UNSATISFACTORY CONDITIONS WITHIN COMMAND HAVING POTENTIAL TO AFFECT ADVERSELY SAFETY, READINESS, FISCAL INTEGRITY OR COMMAND PERFORMANCE; AND (3) DOES NOT REQUIRE NEW COMMANDING OFFICER'S COMMENT ON UNSATISFACTORY CONDITIONS. IN ORDER TO CORRECT THESE DEFICIENCIES, ARTICLE 0707, REF A IS CHANGED TO READ AS FOLLOWS:

"0707 RELIEVING PROCEDURES.

1. A COMMANDING OFFICER ABOUT TO BE RELIEVED OF COMMAND WILL:

A. INSPECT THE COMMAND IN COMPANY WITH THE RELIEVING OFFICER.

B. IN THE CASE OF A SHIP, AND WITHIN OTHER COMMANDS WHERE APPROPRIATE, CAUSE THE CREW TO BE EXERCISED IN HIS PRESENCE AND IN THE PRESENCE OF HIS RELIEF AT GENERAL QUARTERS AND GENERAL DRILLS, UNLESS CONDITIONS RENDER IT IMPRACTICABLE OR INADVISABLE.

(R) C. POINT OUT ANY DEFECTS OR PECULIARITIES OF THE COMMAND, NOTING PARTICULARLY DEFICIENCIES IN SAFETY, OPERATIONAL READINESS, TRAINING, HABITABILITY OR MATERIAL CONDITIONS, AND ACCOUNT FOR THEM TO THE RELIEVING OFFICER.

D. DELIVER TO HIS RELIEF ALL UNEXECUTED ORDERS, ALL REGULATION AND ORDERS IN FORCE, AND ALL OFFICIAL CORRESPONDENCE AND INFORMATION CONCERNING THE COMMAND AND THE PERSONNEL THEREOF AS MAY BE OF SERVICE TO HIS RELIEF. HE WILL NOT REMOVE THE ORIGINAL RECORDS OF HIS OFFICIAL CORRESPONDENCE, ORIGINAL LETTERS, DOCUMENTS, OR PAPERS CONCERNING THE COMMAND AND PERSONNEL THEREOF, BUT MAY RETAIN AUTHENTICATED COPIES THEREOF.

E. DELIVER TO HIS RELIEF ALL DOCUMENTS REQUIRED BY THOSE REGULATIONS TO BE EITHER KEPT OR SUPERVISED BY THE COMMANDING OFFICER. IF A NAVY POST OFFICE IS ESTABLISHED WITHIN THE COMMAND, HE WILL DELIVER TO HIS

G. CAUSE ALL COMSEC MATERIAL CHARGED TO THE COMMAND TO BE INVENTORIED IN ACCORDANCE WITH THE PROVISIONS OF THE COMSEC MATERIAL SYSTEM MANUAL.

H. SUBMIT REPORTS OF FITNESS OF OFFICERS AND SIGN ALL LOG BOOKS, JOURNALS, AND OTHER DOCUMENTS REQUIRING HIS SIGNATURE UP TO THE DATE OF HIS RELIEF.

I. AT THE TIME OF TURNING OVER COMMAND, THE COMMANDING OFFICER TO BE RELIEVED WILL CALL ALL HANDS TO MUSTER, READ HIS ORDERS OF DETACHMENT AND TURN OVER THE COMMAND TO HIS SUCCESSOR, WHO WILL READ HIS ORDERS AND ASSUME COMMAND. AT SHORE ACTIVITIES THIS PROCEDURE MAY BE MODIFIED AS APPROPRIATE.

(R) 2. THE OFFICER RELIEVED, ALTHOUGH WITHOUT AUTHORITY AFTER TURNING OVER THE COMMAND, IS, UNTIL FINAL DEPARTURE ENTITLED TO ALL THE CEREMONIES AND DISTINCTIONS ACCORDED HIM WHILE IN COMMAND.

(R) 3. THE OFFICER BEING RELIEVED WILL PREPARE A REPORT OF TRANSFER OF COMMAND LISTING ANY UNSATISFACTORY CONDITIONS WITHIN THE COMMAND HAVING THE POTENTIAL TO AFFECT ADVERSELY SAFETY, WILL-BEING, READINESS, FISCAL INTEGRITY OR COMMAND PERFORMANCE AND SPECIFYING A PROPOSED PLAN TO CORRECT THEM. THE OFFICER SUCCEEDING TO COMMAND WILL ENDORSE THIS REPORT. IF THE OFFICER ASSUMING COMMAND DOES NOT CONCUR IN THE REPORT, THAT OFFICER WILL SPECIFY WHEREIN THE REPORT IS INACCURATE OR INCOMPLETE AND WILL PROVIDE THE OFFICER BEING RELIEVED THE OPPORTUNITY TO MAKE EXPLANATION. THE OFFICER ASSUMING COMMAND WILL REPORT THE ACTUAL TRANSFER OF COMMAND AS PART OF HIS ENDORSEMENT. FOR A COMMAND OF THE OPERATING FORCES OF THE NAVY, A REPORT OF A NORMAL, ROUTINE TRANSFER OF COMMAND WILL BE ADDRESSED TO THE IMMEDIATE SUPERIOR IN COMMAND, WITH COPIES TO THE CHIEF OF NAVAL OPERATIONS AND THE CHAIN OF COMMAND; A REPORT THAT IDENTIFIES UNSATISFACTORY CONDITIONS WITHIN THE COMMAND, OR CONTAINS ADVERSE COMMENTS WITH RESPECT TO THE COMMAND'S STATE OF READINESS, WILL BE FORWARDED TO THE CHIEF OF NAVAL OPERATIONS VIA THE CHAIN OF COMMAND WITH A COPY DIRECT TO THE COMMANDER IN CHIEF OF THE FLEET CONCERNED. FOR A COMMAND NOT OF THE OPERATING FORCES OF THE NAVY THE REPORT SHALL BE ADDRESSED TO HIS IMMEDIATE SUPERIOR WITH COPIES DIRECT TO THE APPROPRIATE OFFICES WHICH MAY HAVE A DIRECT INTEREST. A COPY WILL BE RETAINED BY EACH OF THE OFFICERS BETWEEN WHOM THE TRANSFER OF COMMAND TAKES PLACE.

4. WHEN AN OFFICER DETAILED AS COMMANDING OFFICER REPORTS TO A COMMAND HAVING NO REGULARLY DETAILED COMMANDING OFFICER, THE PROCEDURE PRESCRIBED IN THE PRECEDING PARAGRAPHS OF THIS ARTICLE WILL BE FOLLOWED, INSOFAR AS IS CONSISTENT WITH THE CIRCUMSTANCES."

2. IN LIEU OF ENTERING THIS CHANGE, MAKE BOLD LETTER NOTATION AT THE BEGINNING OF ARTICLE 0707 "SEE ALNAV XXX/85" AND FILE THIS ALNAV IN FRONT OF REF A.

3. THIS INTERIM CHANGE WILL BE INCORPORATED IN A FORTHCOMING CHANGE TO REF A. BT

CNO WASH DC

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ADV 304

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